

Fire Prevention and Protection Training Checklist

An appropriate manager or other qualified employee will train each new warehouse or food pack employee in fire prevention and protection. The trainer may use this checklist below as a guide to ensure they cover all relevant areas:

- Go over Fire Prevention Plan
 - Fire = ignition source + fuel + oxygen
 - Classes of fires
 - Potential ignition sources in HRE facilities
 - Go over storage and housekeeping to keep evacuation routes clear
 - Storage and housekeeping related to combustible or flammable materials
- Responding to fires - included in Emergency Action Plan
 - What employee should do if they discover a fire
 - Small fire = partial evac of nonessential employees, ERT works to contain fire, may evacuate later if containment is not achieved
 - Measures to contain: closing office doors, windows, etc. in immediate vicinity
 - Show where breaker boxes are located and how to turn off in the event of an electrical fire
 - Large fire = total evacuation
 - Do not return until after “all clear” signal from EAP Administrator
- Fire protection equipment
 - Types of fire prevention equipment: ABC extinguishers, B1 extinguishers, fire hose; also fire blankets and fire suppression dividers in the welding area
 - Location of fire prevention equipment
 - How to use fire prevention equipment (instructions on extinguishers)
 - Limitations of fire prevention equipment - look for standard info (For example: ABCs won't put out electrical fires without cutting power source)
 - ABC extinguishers are not adequate for metallic (Class D) or grease (Class K) fires.
 - ABC extinguishers won't put out liquid and gas fires (Class B) unless the fuel source is cut first.
 - ABC extinguishers may not work against electrical fires (Class C) unless the power is turned off.
 - Water is not a good solution for electrical fires (Class B) and may make metallic (Class D) or grease (Class K) fires worse.
 - Proper care and maintenance of assigned fire prevention equipment